



**North Carolina Department of Health and Human Services
Division of Social Services**

325 North Salisbury Street • MSC 2439 • Raleigh, North Carolina 27699-2439
Courier # 56-20-25

Pat McCrory
Governor

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Wayne E. Black
Division Director

December 22, 2014

Food & Nutrition Services (FNS), Medicaid, NC Health Choice, Child Support (IV-D), TANF, Work First Maintenance of Effort, Low Income Home Energy Assistance Program (LIHEAP), Foster Care Title IV-E Administration, Adoption Assistance Title IV-E Administration, Social Services Block Grant (SSBG)

FOLLOW-UP AND CORRECTIONS COMPLETED

DSS County:	Alleghany
On-Site Monitoring:	July 16, 2014
Review Period:	December 2013 & March 2014

I Purpose

This is a follow up letter noting corrections made for the findings cited in fiscal monitoring, as outlined in the August 16 letter.

II Monitoring Review

The NC Division of Social Services conducted a formal "on-site" monitoring of randomly selected Food & Nutrition Services (FNS), Medicaid, NC Health Choice, Child Support IV-D, TANF, Work First Maintenance of Effort, Low Income Home Energy Assistance Program (LIHEAP), Foster Care Title IV-E Administration, Adoption Assistance Title IV-E Administration, Social Services Block Grant (SSBG), State In-Home and TANF to SSBG expenses. The Budget Office Monitoring Worksheet is attached for additional information. Our monitoring included a sample of December 2013 and March 2014 reported expenditures; and therefore does not guarantee all errors have been found. Reporting is the responsibility of the county. Noted below are the results:

Part I – Salary and Fringe Benefits

Finding - None

County Response - _____

Part II - General Administrative Costs

Finding - Review of December 2013 and March 2014 attorney costs claimed under 349 Services Support and 449 IV-D Private Service Contract included cost for copies. Attorney costs must be inclusive of adjunctive expenses such as postage, telephone, and copies. Also, agency directly charged a total of \$380.00 to 238 TANF Services 100% Federal in the periods reviewed for an On-Call Social Worker, which is not a DSS employee. The worker must be reported based on the rules within the DSS Fiscal Manual as well as have documentation she has the mandatory annual 24 hours of continuing education as required by G.S. 131D-10.3

Source – DSS Fiscal Manual, Section III-B Cost Reporting on the DSS-1571 Part II

<http://info.dhhs.state.nc.us/olm/manuals/ooc/fsc/man/>

North Carolina G. S. 131D-10.3

http://www.ncdhhs.gov/dss/training/training_law.htm

Required Actions - Agency must make the following correcting entries:

Reduce 349 General Services Support - \$17.20
Reduce 449 IV-D Private Service Contract - \$1.20
Reduce 238 TANF Services - \$380.00

County Response - _____

Part IV – Purchased Services

Finding - None

Source

Required Action

County Response - _____

III CONCLUSIONS

Monitor has verified the corrections on subsequent DSS 1571 report and has documentation to support the correction. No further action is needed.

IV APPEAL

If the county disagrees with the monitoring results, the appeal process is to submit a written appeal to Kathy Sommese, Budget Officer, NC Division of Social Services, 2417 MSC, Raleigh, NC 27699-2417, no later than thirty (30) days from the date of this letter.

Submitted By: Kim Goodwin, Fiscal Compliance Monitor

Cc: Kathy Sommese, NCDSS Budget Officer; Judy Hopkins, Local Business Liaison

